

**MINUTES OF ROWTON PARISH COUNCIL MEETING
MONDAY 09 JULY 2018 at 7.30pm**

Present: Councillors Bob Knight (Chair)
 Glenys Harrison (Vice-Chair)
 Peter Thomas
 Howard Hopwood

In attendance Clerk Christine Davies
 Cllr Stuart Parker (left at 8.10pm)
 Proprietor of Rowton Poplars

1 Apologies

Cllr Paul Shannon (work commitment) and Cllr Doug Jenkins (holiday)

2 Declaration of Interest

None

3 To consider the approval of the Minutes of the Annual Parish Council Meeting held on 21 May 2018

Resolved: Minutes approved and signed as a true record by Cllr Bob Knight (Chair).

4 Matters arising not covered elsewhere on the Agenda

None

5 To consider the approval of the Minutes of the Ordinary Parish Council Meeting held on 21 May 2018

Resolved: Typographical error on item 6 Highways re (v) should have read Horse and Rider sign not Hose and Rider sign. Chair amended error and the Minutes were duly approved and signed as a true record by Cllr Bob Knight.

6 Matters arising not covered elsewhere on the Agenda

Anti-doorstep crime cards Cards distributed along with Newsletter to residents. One resident raised the issue of why Police allow Young Offenders to sell household items door-to-door. The Police response to this was it is not illegal however residents need to be vigilant and if they have any concerns then to contact the Police.

7 Public Participation

Proprietor of Rowton Poplars Hotel wished to raise concerns regarding speeding on A41 therefore spoke on the next agenda item

8 Highways

The proprietor of the Rowton Poplars Hotel is concerned, in particular, about the speed and volume of lorries on the A41 during the early hours of the

morning. The noise and velocity of the heavy vehicles is having a detrimental effect on some of his customers. He is also concerned about the narrowing of the pavement due to build up of debris and mud which impedes pedestrians, particularly, children going to and from school. The Chair assured him that the Parish Council take the speeding issue extremely seriously and are members of the Village Ward Traffic Group,(VWTG) which has initiated the use of Police using vans equipped with special night time speed recording. This has been put to good use along the A41 and the Police have successfully targeted and ticketed offending vehicles however this is subject to the Police's priorities and resources. The Proprietor of Rowton Poplars offered the use of its location to assist the Police in speed monitoring. Cllr Parker informed that the next meeting of the VWTG is on Wednesday 11 July at 7pm at the Methodist Church, Christleton and Cllr Glenys Harrison agreed to attend the meeting on behalf of the Parish Council. The Chair requested the Clerk to contact the new PCSO to invite her to attend the next Parish Council meeting in September.

i) Village Ward Traffic Group – Cllr Doug Jenkins sent report to say that the Speed indicator Device had been returned to CWaC. Speed Gun training is scheduled for Friday 23 July 2018 for Cllrs Jenkins, Harrison and Hopwood

ii) Overhanging hedge re Horse & Rider sign – Moor Lane: CWaC have cut this back but not sufficiently.

iii) Build up of mud/debris on pavement nr Vaynol, Whitchurch Road. Cllr Peter Thomas has dug back and photographed a section showing 28" of the pavement is covered with build up of mud etc. Clerk forwarded photographs to Streetcare to emphasise this long standing issue.

iii) Drainage issue Moor Lane: Clerk advised that this issue has been passed to Area Engineer for action

Issue of overhanging hedge impeding pedestrians at Moor Cottage, Moor Lane raised. This property is subject to a planning application. Clerk to ascertain contact via planning application and request hedge to be cut back. Another overhanging hedge causing obstruction on Moor Lane is Highfields – Clerk to send letter to residents to kindly request to cut back.

9 Village Green

i) To consider introduction of planned cutting programme using outside contractor – In absence of Cllr Doug Jenkins who is sourcing quote. Item to be discussed at next meeting.

ii) To consider initial discussion with CWaC to explore possibility of provision of separate electricity supply to power xmas lights. Resolved: Clerk to contact Area Street Lighting Engineer to determine procedure and costing.

10 Village Green Volunteer Group

Cllr Paul Shannon sent report to say that everything is running smoothly.

11 Finance

The following expenditure was approved:-

Payments	Amount	Cheque No
Mid-Cheshire Footpath Society – Annual Sub	£8.00	000699
CM Davies May Salary £238.23 + £20.17 Exp	£258.40	000700
CM Davies June Salary £205.37 +£26.59 Exp	£231.96	000701
CM Davies – reimbursement re printing Newsletter	£25.00	000702
ACC Business Solutions – hosting of website	£72.00	000703
Bank Balance as at 05/07/2018	£6203.00	

Cllr Peter Thomas signed and dated a copy of the electronic cash book reconciliation. Cllr Stuart Parker confirmed that the Parish Council could apply to his Member's Budget Fund for up to £500. Applications to be received by end of October 2018.

12 Annual Return for Year Ending 31 March 2018

Clerk confirmed that all the required documents relating to the Annual Return were available on the website as legally required.

Internal Audit Fil Prevc had carried out an internal audit on 14/06/18 and no issued raised.

Notice of Public Rights & Publication of Annual Governance and Accountability Return As legally required this notice is available on both the Noticeboards and the website from 02/07/18 to 10/08/18.

13 Planning

Planning Decision received re 18/01490/FUL – Arden Croft, Greenfield Lane- Single Storey Extension: Approved.

14 Councillor Training

Cllr Doug Jenkins had attended training for new Councillors and sent a report saying it was excellent and very well presented and apart from being interesting it really conveyed the importance of the position and the rules around it.

15 Future Parish Event

Discussion took place and it was decided to hold a Parish Walk on Sunday 23 September, starting at 2pm and finishing at 4pm at Methodist Church. It was envisaged to cater for approx. 30 people. Clerk to obtain quote for 200 A5 flyers to advertise the event. Cllr Peter Thomas to obtain quote from Rowton Poplars Hotel for catering purposes.

16 Waverton Post Office

Notification re consultation to relocate Post Office services to the Village Pharmacy, 12 The Parade, Guy Lane, Waverton. Comments required by 08/08/18. Chair requested notice to be displayed on Notice Boards.

17 Issues for Discussion/Consideration Issues can be discussed but not decision made

Personal Data Management and Audit Policy to be adopted

Website – Additional tabs to be added to Financial Section and new section for Code of Conduct

18 Correspondence

Clerks & Councils Direct – July 2018

The Clerk Magazine – July 2018

19 Date of Next Meeting – Monday 10 September 2018